



**BOARD OF PROFESSIONAL RESPONSIBILITY  
OF THE  
SUPREME COURT OF TENNESSEE**

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**RELEASE OF INFORMATION**  
**RE: ALICIA HOWARD, BPR #014119**  
**CONTACT: SANDY GARRETT**  
**BOARD OF PROFESSIONAL RESPONSIBILITY**  
**615-361-7500**

July 1, 2011

**MEMPHIS LAWYER SUSPENDED**

On June 28, 2011, Alicia Howard of Memphis, Tennessee, was suspended by the Tennessee Supreme Court for a period of eighteen (18) months with the first six (6) months being active suspension and the remaining twelve (12) months of probation with a practice monitor, pursuant to Rule 9, Section 8.5. The Supreme Court further ordered Ms. Howard to contact the Administrative Office of the Courts (AOC) and comply with any and all requests by the AOC for reimbursement of fees paid by them for work not performed by Ms. Howard.

Ms. Howard violated the Rules of Professional Conduct by failing to timely file a Petition and signing and notarizing her client's signature to the Petition without indicating the client's permission to do so in violation of Rule 3.3 (candor to the tribunal); 3.4 (fairness to opposing party); 4.1 (truthfulness); and 8.4 (misconduct). In a second complaint, Ms. Howard submitted fee applications to the AOC billing for work not performed by Ms. Howard in violation of Rule 1.5 (fees); 5.5 (unauthorized practice of law); and 8.4 (misconduct).

Ms. Howard was ordered to pay the expenses and costs of the disciplinary proceeding against her pursuant to Rule 9, Section 4.7 of the Rules of the Supreme Court and was ordered to fully comply in all respects with the requirements and obligations of suspended attorneys as set forth in Rule 9, Section 18.1 of the Rules of the Supreme Court.

Howard 1905-9 rel.doc

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IN THE SUPREME COURT OF TENNESSEE  
AT NASHVILLE

FILED  
2011 JUN 28 PM 3: 22

**ALICIA HOWARD, BPR #014119**

An Attorney Licensed to Practice Law in Tennessee  
(Shelby County)

APPELLATE COURT CLERK  
NASHVILLE

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NO. M2011-01394SC-RPO-RP  
BOPR No. 2010-1905-9-CM

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**ORDER OF ENFORCEMENT**

This matter is before the Court upon a Petition for Discipline filed by the Board of Professional Responsibility ("Board") against Alicia Howard ("Respondent") on March 2, 2010; upon Respondent's Answer to Petition for Discipline filed March 19, 2010; upon Amended Answer to Petition for Discipline filed March 24, 2010; upon Respondent's Conditional Guilty Plea filed May 20, 2011; and upon the Hearing Panel Order Approving the Conditional Guilty Plea filed June 10, 2011; upon Board approval of Respondent's Conditional Guilty Plea, on June 15, 2011 and upon the entire record in this cause.

From all of which the Court approves the Order of the Hearing Panel and adopts the Order of the Hearing Panel as the Court's Order.

It is therefore, **ORDERED, ADJUDGED** and **DECREED** by the Court that:

1. The Respondent Alicia Howard is suspended for 18 months pursuant to Tennessee Supreme Court Rule 9, Section 8.5, with six months actual suspension and 12 months probation with a practice monitor.
2. The Respondent shall contact the Administrative Office of the Courts (AOC) and provide Disciplinary Counsel with documentation of that contact and comply with any and all requests by the AOC for reimbursement of fees paid by them for work not performed by Respondent.
3. Pursuant to Supreme Court Rule 9, Section 24.3, the Respondent shall pay to the Board of Professional Responsibility the expenses and costs of this matter in the amount of \$2,716.66, within ninety (90) days of the entry of this Order, and in addition, shall pay to the Clerk of this Court the costs incurred herein, for all of which execution may issue if necessary.

4. The Board of Professional Responsibility shall cause notice of this discipline to be published as required by Supreme Court Rule 9, Section 18.10.

5. Pursuant to Supreme Court Rule 9, Section 18.5, this Order shall be effective ten days after the date of entry.

FOR THE COURT:

Cornelia A. Clark  
CORNELIA A. CLARK, CHIEF JUSTICE

I, Michael W. Catalano, Clerk, hereby certify that this is a true and exact copy of the original

filed in the cause.

This 25 day of June 2011

CLERK OF COURT